



Ignite! Freelance Creative Sparks Workshop Leader

Core details

Role: Freelance Creative Sparks Workshop Leader

Reporting to: Ignite! Programmes Manager

Contract type: Freelance contract

Pay: £20 per hour

Closing Date: Sunday 7 April 2024

Background

Ignite! has a long and distinguished history as a small, but mighty Nottingham-based charity that supports young people to develop their curiosity and creativity to equip them for an unknown, but exciting future. Ignite Futures Ltd, trading as Ignite!, is a Charity (number 1176754) and Company limited by guarantee, registered in England (number 05969189).

Our programmes are delivered both in formal educational settings and community/out-of-school settings. As our fundraising enables us to build up our programmes, we are looking to bring in an additional capacity beyond our small core team to enable us to deliver more sessions and engage more children and young people.

Creative Sparks is one of our core community-based programmes, which supports children aged 5-11 to develop their self-confidence, sense of pride/self-belief and language/communication skills through creativity and curiosity. Taking place in libraries in Nottingham, each week, the sessions comprise a wide range of creative activities, including storytelling, clay, drawing, science, construction, craft activities and much more. You can find more details about Creative Sparks by reading our [blog](#).

The Role

We have a brilliant opportunity for a creative practitioner, playworker, educator or workshop session leader to work with us on our Creative Sparks programme.

You will have an essential role in planning and delivering sessions for the Creative Sparks programme. Creative Sparks sessions are delivered by at least two members of the Ignite! team with support from volunteers; the Workshop Leader's role and responsibilities during the

sessions will be on par with that of the Ignite! staff team.



Job Description

- Work with the Ignite! programmes team to plan and deliver engaging sessions on the Creative Sparks programme, supporting children to develop their self-confidence, sense of pride/self-belief and language/communication skills through creativity and curiosity in line with Ignite!'s vision, mission and values
- Bring own ideas and creativity to the team
- Support the maintenance of a high-level of observations, record-keeping, and reporting for evaluation and monitoring purposes;
- Deliver the programme in line with our key policies: Safeguarding, Health & Safety, Equal Opportunities

Dates/Times

Creative Sparks currently operates through weekly term-time sessions at St Ann's library (Mondays, 3.30 - 5.30pm) and Strelley Road library (Wednesdays, 3.30 - 5pm). We will soon be running new sessions at Meadows Library, either Thursday or Friday after school or Saturday mornings.

We are flexible on which sessions the Creative Sparks Workshop Leader will deliver - initially we anticipate that the Workshop Leader will lead on **one session**. Hours will be a combination of:

- Mondays, 3pm - 6pm at St Ann's Valley Library
- Wednesdays, 3pm - 5.30pm at Strelley Road Library
- Thursdays or Fridays 3pm - 5.30pm or Saturdays 10am - 12.30pm at Meadows Library
- Plus an additional hour of preparation time per session per week, plus other meeting/planning/training time with the Ignite! programmes team as necessary

Please let us know in your application which sessions you would be able to support.

Candidate profile

This is an exciting and rewarding opportunity for an experienced individual to apply a broad range of skills and experience to a programme running on a weekly basis making a real difference to children's development.

The essential experience, understanding and knowledge criteria for this role are:

- Experience of engaging with children and/or young people with creative activities outside of the classroom



- Strong understanding of safeguarding
- Understanding of monitoring and evaluation
- Experience of working with small charities
- Ability to bring fresh, creative ideas to the programme

Application Process

Closing date for applications: **Sunday 7 April 2024**

Please apply via email only. Send a **CV and covering letter** explaining how your motivations, skills and experience are an excellent fit for this post and **which sessions you will be able to support**.

We will also accept a video instead of a covering letter, if preferred, of no more than 5 minutes covering the same points.

Applications or enquiries should be sent to our Operations Manager, Sarah Walley - sarah@ignitefutures.org.uk

Interviews due to be held during w/c 15 April 2024

Please note: any offer of the role will be subject to the completion of an Enhanced DBS Check and receipt of satisfactory references.